



1801 NW 80 Blvd., Gainesville, FL 32606

August 2015

**Memorandum**

TO: All Member School FHSAA Principals, Representatives, and Athletic Directors

FROM: Dr. Roger Dearing, Executive Director  
Justin Harrison, Associate Executive Director for Athletic Services

SUBJECT: **NEW for 2015-16 -- Classes Required for Student-Athletes**

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**IMPORTANT NOTE: THESE COURSES ARE NOW REQUIRED ANNUALLY.**

Effective with the 2015-16 school year, the FHSAA requires all **student-athletes** for all sports at all levels to complete the free NFHS "*Concussion in Sports*" course prior to the first practice of their sport **annually**.

**COURSES MUST BE COMPLETED ON OR AFTER JUNE 1, 2015.**

Each school's athletic department is required to keep a copy of each individual's completion certificate on file. The FHSAA will, randomly, request a copy of a particular individual's certificate.

The following are instructions for ordering and completing the required courses:

**STUDENT-ATHLETES** – (you will need to make a profile as this is not associated with any school passwords or usernames)

**Course 1: NFHS "Concussion in Sports"**

**Beginning a Course**

Step 1: Go to [www.nfhslearn.com](http://www.nfhslearn.com).

Step 2: "**Sign In**" to your account using the email address and password you provided at time of registering for an nfhslearn account.

**OR**

If you do not have an account, "**Register**" for an account.

Step 3: Go to "courses". Search for and select "Concussion in Sports"

Step 4: Click "Order Course" and go through the checkout process (even though it is free you still need to "purchase" it).

Step 5: From your "**Dashboard**," click "**My Courses**".

Step 6: Click "**Begin Course**" on the course you wish to take.

\*Your course will launch on the same page of the web browser.

\*\*Click "**Back to Dashboard**" when ready to exit course.

**Be sure to print the certificate of completion at the end of the course and bring in to the Naples High School Athletic Department. Each school's athletic department is required to keep a copy on file.**

For help viewing the course, please contact the help desk at NFHS. There is a tab on the upper right hand corner of [www.nfhslearn.com](http://www.nfhslearn.com). If you should experience any issues while taking the course, please contact the NFHS Help Desk at 1-317-565-2023.

For questions on the requirement to view the courses, please contact Justin Harrison at (352) 372-9551, ext. 180, or e-mail to [jharrison@fhsaa.org](mailto:jharrison@fhsaa.org).